

Joan Powell – **Mayor**

Paula Noyes – **Councilmember**  
Terry Sanslow – **Councilmember**  
Kirt Tatton – **Councilmember**  
Glen Wells – **Councilmember**  
Marvon Willson – **Councilmember**



Glenna Etzel – **City Recorder**  
Amie Christiansen – **City Treasurer/Court Clerk**  
Jon Carpenter – **Judge**  
Chad Feichko – **Police Captain**  
Dustin Anderson – **Police Officer**  
Kory Moosman – **Public Works Sr. Oper**  
Ed Ericson – **Public Works Oper.**

June 2017

Dear Candidate,

Congratulations on deciding to run for an elected office in Wellington City!

This Candidate Guide to Elections has been prepared to provide basic information you will need to know about the election process.

The City Recorder's Office supervises the candidate filing process for Wellington City Elections and is the Election Officer for the Elections.

Should you have questions or need additional information, please feel free to contact me at (435) 637-5213, ext 2 or by email at [getzel@wellingtonutah.us](mailto:getzel@wellingtonutah.us)

Best wishes for a successful campaign.

Sincerely,

*G. Etzel*  
Glenna Etzel  
City Recorder



## DECLARATION OF CANDIDACY

State of Utah }  
Carbon County }

I, \_\_\_\_\_, being first sworn, say that I reside at  
Print name **EXACTLY** as it is to appear on the official ballot (**NOTE: There is a 24 character limit for candidate names.**)

\_\_\_\_\_, Wellington, Carbon County, Utah, 84542,

Phone Number \_\_\_\_\_; Email Address \_\_\_\_\_;

That I am a registered voter; and that I am a candidate for the office of:

\_\_\_\_\_ Mayor (Four-Year Term)

\_\_\_\_\_ Councilmember (Four-Year Term)

I will meet the legal qualifications required of candidates for this office. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballot.

\_\_\_\_\_  
*Signature of Candidate*

Subscribed and sworn to/affirmed before  
me on this day \_\_\_\_\_ of June, 2017

\_\_\_\_\_  
*Glenna Etzel, City Recorder (or other Qualified Officer)*

Note: The qualifications to be a candidate are:

1. Be a United States citizen at time of filing.
2. Be at least 18 years old at the time of the next municipal election
3. Be a registered voter of the municipality.
4. Be a resident of the municipality or a resident of the recently annexed area for 12 consecutive months immediately preceding the date of election.
5. If elected from a council district, the person must be a resident of the council district.
6. In accordance with Utah Constitution Article IV, Section 6, any mentally incompetent person, an person convicted of a felony, or any person convicted of treason or a crime against the elective franchise may not hold office of this state until the right to hold elective office is restored under Section 20A-2-101.5.

# Candidate Guide



## 2017 ELECTION DATES TO REMEMBER

Thursday, June 1 through Wednesday, June 7 (no later than 5:00 p.m.)	Filing period for Declaration of Candidacy Forms or Nominating Petition with the City Recorder (examples enclosed at the end of the Candidate Guide)
June 12	Last day for filing a written objection to a candidate filing – 5 days after end of declaration of candidacy. <i>20A-9-203(11)</i>
July 3	Deadline for candidates to submit 200-word statement for the State website and voter information pamphlet (45 days prior to the August Primary)
July 16	Last day a new resident of Utah can establish a 30-day-voting residency for the August Primary Election <i>(30 days before election)</i>
July 17	Last day the County Clerk's office will accept mail-in voter registration forms for the August Primary Election <i>(30 days before Primary Election)</i>
July 25	By-Mail Ballots Mailed (21 days before August Primary Election Day)
August 8	<b>FILING PERIOD</b> - Campaign Financial Statement. The <b>DEADLINE</b> is 7 days before the Primary Election. All candidates <b>successful</b> in the Primary Election must file this statement for contributions received and expenditures. <b><i>The names of candidates failing to meet this deadline will be removed from the ballot.</i></b> <b>NEW 2017 - Each candidate must report the total amount of all contributions and expenditures if the candidate receives \$500 or less and spends \$500 or less on his or her campaign. (10-3-208)</b>
August 8	Last day the County Clerk's office can register voters in office for the August Primary Election
August 8	Last day a voter may register online and vote in the August Primary Election
August 15	<b>Primary Election Day</b>
August 29	City Council canvasses returns from the Primary Election
September 8	Last day a write-in Candidate can file a Declaration of Candidacy for the General Election <i>(20A-9-601 – (60 days before General Election)</i>
September 14	<b>FILING PERIOD</b> - Campaign Financial Statement – Candidates who were <b>eliminated</b> at the Primary Election must submit a Campaign Financial Statement for contributions received and expenditures of the date of this filing. <b>NEW 2017 - Each candidate must report the total amount of all contributions and expenditures if the candidate receives \$500 or less and spends \$500 or less on his or her campaign. (10-3-208)</b>
October 8	Last day a new resident of Utah can establish a 30-day voting residency for the November General Election <i>(30 days before election)</i>
October 10	Last day the County Clerk's office will accept mail-in voter registration forms for the November General Election. <i>(postmarked 30 days before)</i>
October 15	Last day any person who filed a Declaration of Candidacy and was nominated and any person who was nominated by a nomination petition may withdraw. <i>(any time up to 23 days before the General Election and must be in writing). 20A-9-203(12)</i>
October 17	By-Mail Ballots Mailed (21 days before November General Election Day)
October 31	Last day the County can register voters in office for the November General Election.
October 31	<b>FILING PERIOD</b> - Campaign Financial Statement. The <b>DEADLINE</b> is 7 days before the General Election. All candidates <b>successful</b> in the Primary Election must file this statement for contributions received and expenditures. <b><i>The names of candidates failing to meet this deadline will be removed from the ballot.</i></b> <b>NEW 2017 - Each candidate must report the total amount of all contributions and expenditures if the candidate receives \$500 or less and spends \$500 or less on his or her campaign. (10-3-208)</b>
November 1	Last day a voter may register online and vote in the November General Election.
November 7	<b>General Election Day</b>
November 21	City Council canvasses returns from the General Election
December 7	<b>FILING PERIOD</b> - Campaign Financial Statement. All candidates in the General Election must file this statement for contributions received and expenditures. <b>NEW 2017 - Each candidate must report the total amount of all contributions and expenditures if the candidate receives \$500 or less and spends \$500 or less on his or her campaign. (10-3-208)</b>



## Candidate Guide

### MASTER BALLOT PROPOSITION LIST, RANDOM SELECTION AND PROCEDURES

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Spencer J. Cox hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

In accordance with Utah Code Section 20A-6-305, election officers shall use the Master Ballot Position List for the current year and the next year (2016-2017) to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officers shall apply the randomized alphabet using: the candidate's last name;

The Lieutenant Governor's Office conducted the randomization process by utilizing the randomization function in Microsoft Excel. The randomization was done in the presence of multiple witnesses, each of whom was affiliated with a different political party.

**\*\*NOTE: HOW YOU LIST YOUR NAME ON THE DECLARATION OF CANDIDACY IS HOW YOUR NAME WILL BE PRINTED ON THE BALLOT\*\***

### MASTER BALLOT LIST:

<b>1 - P</b>	<b>14 - J</b>
<b>2 - N</b>	<b>15 - G</b>
<b>3 - I</b>	<b>16 - V</b>
<b>4 - H</b>	<b>17 - F</b>
<b>5 - D</b>	<b>18 - T</b>
<b>6 - E</b>	<b>19 - Y</b>
<b>7 - S</b>	<b>20 - Q</b>
<b>8 - B</b>	<b>21 - C</b>
<b>9 - K</b>	<b>22 - X</b>
<b>10 - U</b>	<b>23 - Z</b>
<b>11 - A</b>	<b>24 - M</b>
<b>12 - O</b>	<b>25 - L</b>



## CAMPAIGN FINANCIAL DISCLOSURE

Financial Report to Glenna Etzel (City Recorder) of Wellington, Utah

Full Name of Candidate: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Name of Office: \_\_\_\_\_

If a candidate receives or spends \$500 or less report the total amount of all contributions and expenditures:

Total Contributions: \$ \_\_\_\_\_ Total Expenditures: \$ \_\_\_\_\_

If a candidate receives or spends \$500 or more:

1. Total contributions of donors from Form A \$ \_\_\_\_\_
2. Total campaign expenses from Form B \$ \_\_\_\_\_
3. Balance at the end of the reporting period \$ \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Candidate





**STATE OF UTAH**  
**PLEDGE OF**  
**FAIR CAMPAIGN PRACTICES**  
(UCA § 20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

**THEREFORE:**

**I SHALL** conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

**I SHALL NOT** use nor shall I permit the use of scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in or nor shall I permit the use of defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in nor shall I permit the use of any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

**I SHALL NOT** use nor shall I permit the use of any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

**I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

**I SHALL** immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

**I SHALL** defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

**I**, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Name: \_\_\_\_\_

Office: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.**

**\*This document is considered a public record and will be retained for public inspection until 30 days following the election.**